

Since 1967, the Catholic Delegation for Cooperation (DCC) has sent more than 15 000 volunteers in 70 countries. The DCC is both the service of the French Episcopate for Cooperation and a volunteer-sending Non-Governmental Organization accredited by the French Ministry of Foreign Affairs.

The international voluntary service is based on a partnership between you, the volunteer and the DCC.

The volunteer :

- He/she puts his/her professional experience to the service of your team on a particular project.
- Generous, he/she seeks to give the best of him/her.
- He/she volunteers to fully share the fraternity between human beings and the solidarity between people.
- He/she contributes to the discovery of France in your country.
- Some DCC volunteers are deep-rooted into faith; others are much less sure but avid to collaborate with the Church for the good of every people in the name of shared values.

You, the partner :

- You are responsible of a project in the field of human promotion. You need, temporarily, somebody with skills that you cannot find locally.
- By welcoming a volunteer, you allow him/her to live a true and unforgettable human experience.
- Thanks to you, a volunteer will open his/her mind and his/her heart to other cultures.
- You will participate in the progress of his/her spiritual life.
- This experience of voluntary work will serve as a strong base in building a life project and will be a foundation to the volunteer's future commitment to his family, to the Church and to his professional and personal orientations.

Volunteer and Partner, an organized mutual exchange:

The usual mission's length is 2 years. However, the length of the mission can vary from 12 months to 6 years. Seven months can elapse between the partner's written application for a volunteer and the arrival of the volunteer. During his/her mission, the volunteer's status is ruled by the February 24th, 2005 French Law concerning volunteers and international solidarity associations sending volunteers. The Government supports the DCC financially for volunteer's social coverage and training.

Contacts at the "partners and volunteers' relations service"

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Responsible of the service

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The field officer of your country: please, contact the DCC to get his/her email address and phone number

Procedures and conditions:

The DCC prepares 3 departures a year: in January, in April and in August. As example, we present you below the steps to be followed by you-the partner, the DCC and the volunteer.

YOU	THE DCC	THE VOLONTEER
Complete the form « Request for a volunteer » which can be obtained from the DCC		Sends his/her application to the DCC
	At the end of the 2 training sessions, the DCC selects a volunteer and assigns him/her to your post.	Agrees to fill this post
	Introduces the volunteer to you	Writes a cover letter so as to introduce himself/herself
a) if you accept this candidate b) if you refuse this candidate	a) confirms the selection to the candidate b) looks for another candidate	
	Organizes a training session (12 days)	Participate to the training session
Sign the document entitled « Voluntary service Contract » that will be sent to you	Signs the Voluntary service Contract, lastly	Signs the Voluntary service Contract
Welcome the volunteer and assist him/her in his/her insertion	Organizes the volunteer's departure	Joins you in your country
Debrief with the field officer during the annual visit	Organizes the annual visit of the field officer	Welcome and debrief with the field officer
Write out the guide of dialogue and the 13 th month's report	The DCC reads and expresses her opinion on the reports	Write out the guide of dialogue and the reports of 6 th , 12 th and 18 th month
Write out an evaluation note about the volunteer's mission (the form is supplied by the DCC)	Asks volunteer and partner for an evaluation and takes all remarks into account	At the end of the mission, writes out a report for the DCC

Repartition of the financial charges:

The DCC's mission is to send volunteers. We do not initiate or finance projects. The costs regarding the volunteer's participation to your project are shared out between the DCC, your own structure and the volunteer. Do not hesitate to let us know the problem you meet to fulfil your financial obligations.

COSTS AT YOUR CHARGE:	COSTS AT the DCC'S CHARGE:	COSTS AT THE VOLONTEER'S CHARGE:
A monthly allowance in accordance to the local level of life (average of 150 €)	Recruitment, selection and training of candidates, management costs, follow-up of the volunteer	Contribution to the training costs
Food and accommodation charges	Social coverage, sickness, maternity, complementary mutual, repatriation assistance	Passport and tourist visa
Round-trip flying ticket		
Residence permit (if necessary)		Vaccines (if necessary)
Paid holidays: 24 laboured days/year	End of mission indemnity if the stay was ≥ 2 years (paid for by the Government)	Personal belongings